

**WOODROW TOWNSHIP**

**REGULAR MONTHLY MEETING MINUTES**

**June 13, 2024**

**7:00 P.M.**

The meeting was called to order by Chair Gordy Reher at 7:00 p.m. All joined in the Pledge of Allegiance. Present are Supervisor Colter Peterson, Supervisor Scott Wold, Treasurer Tim Mueller and Clerk Cathy Dietrich. To see sign in sheet for citizens present, request from Clerk.

The meeting opened with the continuation of the May 9, public hearing on vacating Schmidt Road and Lost Lake Road. The Supervisors have done some research on a policy for town roads and there isn't a policy. Supervisor Reher spoke to some real estate people, and all of them mentioned that mortgage companies have begun to prefer that the properties are on roads maintained by a township. This information is helpful to the folks on Lost Lake Road since they purchased their home understanding they are on a township-maintained road. This is consistent with the information from the real estate people spoken to. Supervisors discussed there are other roads that are longer and have only a few homes on them and if the areas are developed in the future it's going to be important that we keep those in place as township-maintained roads. All Supervisors agreed Lost Lake Road will remain a township road.

M/S/P Reher/Wold Lost Lake Road will have no change to status and remain a Township Road.

For Schmidt Road there was discussion at the May meeting on how much work the road needs. Supervisors commented they don't believe it should be the township expense since it doesn't serve any homes, is only 0.16 mile, and ends at a field, but retain it as a minimum maintenance road which would require it be graded at least once per year. Citizens commented grading once a year is not enough. Supervisors reiterated at least once a year and added it can be graded as needed. Citizen Don Peterson stated that the road hasn't been graded yet this year. Will Dietrich from Lott Excavating stated it was graded 3 weeks ago when we were grading all the other roads, if it needs it again it can be done, but it is done when the rest of the roads in the township are graded. Don Peterson is the owner of the property at the end of the road, and he allows people at their leisure to use the private boat launch that is on his property. There are probably 50 people on the lake that launch their boats and their pontoons there. There's about 4 people who put their campers on that private property. Supervisors respect and understand the fact that folks on Trillium use that road currently out of the goodwill of the private landowner, allowing people access to launch their boats. Supervisors would like to get a bid from Lott Excavating to see what it would take to make it a proper road, at least the hill part of it, which is the worst part and half the road. Supervisors would bring the information to the budget meeting next year as this is not something that is in the 2024 or 2025 budget.

A couple of citizens stated it is nice to have that road since there is no public access and the property owner Don Peterson is nice enough to allow access. There may be other options and considerations to explore and cannot be decided on at this meeting and certainly deserves more time. Therefore,

Supervisor Wold has suggested leaving Schmidt Road as it is now and not continue to throw money into something when there may be a better long-term solution, and resuming discussion next year.

M/S/P Wold/Peterson Schmidt Road will have no change to status and remain a Township Road.

**The board will now begin the Regular Monthly Meeting.**

M/S/P Reher/Peterson approve Agenda for Regular Monthly Meeting as amended to include approval of May 9, 2024 Public Hearing of vacating Schmidt Road and Lost Lake Road.

M/S/P Reher/Wold approve May 9, 2024, Regular Meeting Minutes as submitted.

M/S/P Reher/Wold approve May 9, 2024 Public Hearing of vacating Schmidt Road and Lost Lake Road meeting minutes as amended to change the word to turnaround instead of terminal, page 5, second paragraph, third line down.

M/S/P Reher/Peterson approve May 2024 Treasurer Report, subject to audit as presented by Treasurer Tim Mueller.

Treasurer Mueller explained there is one CD of \$100K set to expire on July 20, 2024. Supervisors agreed to roll it over.

M/S/P Wold/Peterson approve claims as submitted by Clerk Cathy Dietrich.

M/S/P Wold/Peterson approve payroll as submitted by Clerk Cathy Dietrich.

Clerk's Report

- a. M/S/P Wold/Peterson approve Election Judges for August Primary Election.

## **OLD BUSINESS**

1. Supervisor Wold drafted a policy for remote meetings but wanted to also bring up a set of policies for all meetings in general.
  - 1) The open forum will be held at the end of the meeting. Or maybe this should be at the beginning of the meeting?
  - 2) A maximum time of 20 minutes will be allowed for the open forum.
  - 3) A maximum time of three minutes per person will be allowed for the open forum.
  - 4) Groups of people who wish to address the Board on a similar issue are encouraged to select a representative to speak on behalf of the group.
  - 5) Those speaking will state their name and address prior to speaking.
  - 6) Open forum is for the presentation of new topics/information. Please refrain from restating what has already been said at a previous meeting.
  - 7) Statements should be limited to the issues only.
  - 8) Personal attacks will not be permitted and will cause the speakers time to expire.



- 9) The Board retains the right to respond or not but may discuss the item.
  - 10) These rules are not intended to restrict the right of citizens to address the Board, and the Chair may relax where necessary to maintain productive open public discourse.
2. Continuation from May meeting is that Nordheim Association is still investigating the Dry Hydrant placement. The involvement of the township is adding some gravel on the side of the road so that the fire truck, when it's drafting from the water from the lake, the truck could be off the road so that it doesn't block it. This would be after permission from homeowners is granted. The timing of this is yet to be determined. More information will be provided from Nordheim Association in the coming months.
  3. Supervisor Peterson noticed an issue on 14<sup>th</sup> last month where there is a small portion starting to wash away underneath the pavement and undermining the pavement. It's 3-foot by 3-foot and down about a foot or two and as of less than 10 days before this meeting it was not taken care of. This needs to be addressed before it gets worse with more rain coming. Supervisor Reher will contact Lott Excavating.

### **NEW BUSINESS**

1. Have received inquiries regarding signage on roads and turnarounds. The Baby, Kerr, Kid, Lost, Man, & McKeown Lake Association is rebuilding the signs at 14<sup>th</sup> and County 5. There are many signs at the intersection including resorts and private family signs. The inquiries are regarding what the township stance is on clutter, standardization, proper action, and if the township has a stance on personal signs in the right-of-way at those intersections. Also, turnarounds are to be used for emergency vehicles, graders, and any larger vehicle to be able to turn around safely. Temporary parking is ok but not extended to overnight parking or parking pontoons or trailers for example that aren't attached to a vehicle to be easily moved. A concern was also raised about speed limit signage. Will start with an inventory of signs needed and obtain a cost for sign and post to bring to budget meeting. Also, will want to review the stance on clutter, standardization, and proper action regarding Association, Resort and Private Family signs in right of way. Continue at next meeting.

### **SUPERVISOR REPORT**

#### **Supervisor Reher –**

- Timber Drive is almost complete, the work to install erosion mat and silt fence that the county required has been completed. Two culverts have been replaced and there are two more culverts needing to be replaced but those can wait until the next budget meeting.
- On Big Deep Drive at the turnaround there is a runoff issue going into a citizen property. Citizen Ryan Zick explained what is happening and provided pictures. There are water runoff issues as a result of the new turnaround. He's got water in his yard. It's coming into his house on the lower

level. So, I went out, talked to him, looked at that, and then I talked with Lott Excavating this afternoon. And I think that the problem can be fixed quite easily by switching the way the water runs off.

- Norman Point Road is the same kind of thing where water collects because the road needs to be built up. I went out with Robert from Lott Excavating this afternoon, pointed out the areas, and it's a matter of bringing in some pit run to build it up and then put gravel on top of it. So we're looking at probably a total of 200 yards. And then by the time that gets done and ~~placed~~ <sup>graded</sup> and compacted, it's probably two days of work.
- I spoke with Steve from Envirotech, and I talked with Lott Excavating as far as getting them together. We're looking at chloride on Buxton, Interlachen plus Evergreen. And the roads need to be graded immediately before putting the chloride down. They will work together to make this happen.
- Finally, medically, I can't stay here. So, I told our people that we need to start looking for a replacement for me.

*gravel*  
*Paul*

**Supervisor Peterson –**

- Nothing to report.

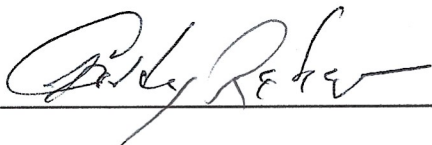
**Supervisor Wold –**

- Nothing to report.

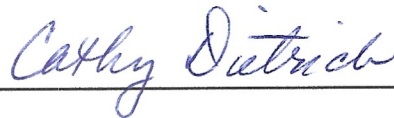
**PUBLIC INPUT**

**OTHER BUSINESS**

**MEETING ADJOURNED** M/S/P Wold/Peterson @ 8:33 p.m.



Chair, Gordy Reher



Clerk, Cathy Dietrich

